

How to Use One Drawer on Multiple Registers

1. Create a drawer that represents the shared physical till.
2. At each participating register, open the shift or drawer selection screen.
3. Select the same cash drawer name.
4. Confirm that employees understand they are contributing activity to one shared shift.

All participating computers can use the selected drawer; the setup is not restricted to one computer and one drawer. At closing, count the shared physical cash once and close the drawer's shift according to your store procedure.

Important: If separate accountability is needed, create and select different drawers instead of sharing one.

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