

How to configure receipt policies and the receipt timer

Receipt settings control the policy content used by supported receipts and how long the completed-receipt screen remains available at the register.

Review receipt policies

1. Open **Settings > Register**.
2. Find the **Receipt** section.
3. Review the receipt-policy options and the policy assigned to each supported workflow.
4. Save any changes.

Keep receipt wording consistent with the general business policy and any product-specific policies. The general policy remains the fallback when no more specific policy applies.

Set the receipt timer

1. Enter the number of seconds the completed-receipt view should remain available.
2. Save the Register settings.

Choose enough time for employees to print, email, or review the receipt without unnecessarily delaying the next transaction.

To maintain the fallback policy, see [How to create or update the general business policy](#).

Revision #1

Created 2026-09-13 02:54:08 UTC by Sunny

Updated 2026-09-13 02:54:09 UTC by Sunny