

Integration Bypass Security

Understand payment-integration bypass and require a PIN to prevent unauthorized use.

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What Is Payment Integration Bypass?

Payment integration bypass lets an employee record a card payment without sending it through the normal connected terminal workflow.

This can be useful during an approved processor or device exception, but it also creates risk: the POS entry alone does not prove that the external payment was approved.

Keep integrated processing enabled for normal transactions and restrict bypass to authorized employees who can verify the payment independently.

How to Require a PIN for Integration Bypass

1. Open **Settings** → **Payment Methods**.
2. Enable online payment processing.
3. Find **Credit Card Integration PIN**.
4. Turn the integration PIN on.
5. Select **Update Password**.
6. Enter and save the authorized PIN.
7. Test the bypass control to confirm the PIN is required.

Share the PIN only with employees permitted to approve a non-integrated exception.

How Authorized Employees Use Integration Bypass

1. At checkout, confirm there is an approved reason not to use the connected terminal.
2. Choose the bypass or non-integrated option.
3. Enter the integration PIN when prompted.
4. Verify the external terminal or payment source shows a valid approval.
5. Record the correct tender and complete checkout.
6. Retain any required receipt or approval reference.

Never use bypass to avoid a decline, connection warning, or uncertain transaction without verifying the real payment status.

Integration Bypass Security Best Practices

- Keep the PIN different from employee register PINs.
- Limit knowledge of the PIN to authorized managers.
- Change it when an authorized employee leaves or it may be exposed.
- Review bypassed payments and processor settlement regularly.
- Document why bypass was used.
- Check for duplicate charges before retrying an uncertain integrated payment.
- Disable online processing only when the location intentionally operates offline.