

How to set up scheduled sales-summary texts

In this guide: Set up scheduled sales-summary notifications, also called SMS alerts, text alerts, sales alerts, or scheduled sales messages, for selected phone numbers.

Steps

1. Open **Settings > Text Alert Settings**.
2. In **Recipients and schedule**, enter a valid phone number and select **Add**.
3. Add a second recipient if needed. A location can have up to two recipients.
4. Select an alert time and add it.
5. Add a second time if needed. A location can send scheduled summaries at up to two times each day.
6. Choose which sales-summary values should appear in the message.
7. Select **Save Text Alert Settings**.
8. Send a test alert when available to confirm delivery.

What scheduled summaries do

At the selected times, RepairNest POS sends a snapshot of the sales values chosen for that location. Daily Target event alerts are configured separately.

Tips

- Use phone numbers that can receive text messages.
- Confirm the location and time zone before choosing alert times.
- Keep recipients limited to people who should see business-performance information.

Revision #2

Created 2026-09-13 02:38:27 UTC by Sunny

Updated 2026-09-13 02:42:38 UTC by Sunny