

How to Change Language and Appearance Together

1. Open the upper-right user menu.
2. Select the pencil icon.
3. Choose the preferred **Language**.
4. Choose **Light** or **Dark** under Appearance.
5. Save the employee profile.

Language and appearance are independent. For example, an employee may use Spanish in dark mode while another uses English in light mode.

Revision #1

Created 2026-09-13 03:19:50 UTC by Sunny

Updated 2026-09-13 03:19:52 UTC by Sunny